

## **RECOMMENDED PLACEMENT OF HAND SANITIZER AND DISINFECTION STATIONS**

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### **Hand Sanitizer Stations (wall mount and/or free standing):**

- Lobby areas / Public spaces / Congregation spaces – e.g. building lobby, lounges, student study areas, etc.
- All building entrances/exits – including loading dock areas
- Outside elevators (do not mount or place within elevator cars)
- Throughout hallways – distributed to make access convenient, consider access points for people entering/exiting the hallway
- Within stairwells or outside stairwell doors
- At key locations for Emory shuttle bus waiting areas – e.g. Woodruff Circle, parking deck loading/unloading areas, etc.
- Outside restrooms
- Transaction counters – e.g. cash registers, other money exchange areas, etc.
- Entrance/exit to laboratory areas

### **Disinfection (Sanitation) Stations:**

- Classrooms (1 per classroom) – at entrance so that individuals see it as they walk into the room
- Auditorium (quantity based on density\*)
- Common areas (quantity based on density\*) – e.g. copy rooms, computer labs, etc.
- Libraries (quantity based on density\*)
- Breakrooms (quantity based on density\*)
- Cafeteria / Food Courts (quantity based on density\*)
- Fitness facilities (quantity based on density\*) – e.g. gymnasiums, physical exercise centers, student activity centers

\*For areas where quantity of stations is based on density – suggest creating a common area(s), depending on sq ft, within these spaces where multiple stations are put together in one place with large signage (e.g. hanging from ceiling or large banner on wall above area) clearly marking that supplies are available “here.” Individuals can go to these areas to get the supplies needed and return to their desk, table, sitting area, etc.